



Assessment Committee Harry S Truman College

Chair – Jen Asimow

Vice-Chair – Maeve Massini

Secretary/Archivist - Katie Ediger

Minutes for February 9, 2023
2:00-3:00 PM

Present: Jen Asimow, Harry Sdralis, Katie Ediger, Maeve Masini, Ana King, Madi Johnson, Kimberly Dismuke, LaSandra Skinner, AJ Hopkins, Scott Cummings, Anan Alkarmi, Rahm Almaz, Brandon Bumstead, Ritch Keitel

Apologies:

Absent:

1) Call to order at 2:02

2) Review of and Approval of Minutes from January 26, 2023. Corrections/additions? Scott noted that the last meeting should be changed to 5/11, this correction has been made. Motion to approve minutes: Maeve Masini Second: Andrew Kerr

3) Chair's Updates: Jen Asimow

A. Two Assessment Opportunities:

Webinar on Thursday, February 16, 2023, 1-2 pm ET:

Everyday Engagement & Embedding of Assessment & Accreditation

Presented by Dr. Joe Levy, Executive Director of Assessment and Accreditation, National Louis University and SAAL Board Member

Assessment and accreditation have an interesting relationship with some dependencies. While not always carrying the healthiest or most positive connotations, these efforts can carry great power and influence for area, institutional, and (most important) student success. This presentation will explore the relationship and complementary elements of assessment and accreditation, as well as provide tips to promote effective engagement and embedding of practice into the everyday activities of faculty and staff. In addition to practices and resources shared, time will be allotted for Q&A.

[Register Here!](#)

For those who might be interested in learning more about cocurricular assessment, [THIS COURSE](#) is a good opportunity. It's a MOOC (massive open online course) and free. There is no obligation to complete the course. I think it's worth it to sign up in order to have access to the materials and then participate as you wish.

I think this is helpful for anyone planning events, student activities, PD workshops, or offering other types of services to students. It will help us to explore using various assessment strategies to learn more about student learning, and to make use of assessment information to help with decision making. I think it will be fun and interesting! Join me if you wish!

Spring Calendar of Assessment Activities

<p>February 2023</p>	<p>Complete Written Artifact Assessment (Feb. 28)</p> <ol style="list-style-type: none"> 1. Generate list of artifacts that require a third assessment 2. Pull the data (with the help of Elissa Tobin) 3. Forward to data to Andrew Kerr <p>Complete Oral Assessment Norming (Feb. 28)</p> <p>Complete Oral Artifacts Assessment (being once the norming is complete)</p> <ol style="list-style-type: none"> 1. Generate list of artifacts that require a third assessment 2. Pull the data (with the help of Elissa Tobin) 3. Forward to data to Andrew Kerr <p>4 Department/Unit-Level Liaison Updates (during meetings)</p> <ol style="list-style-type: none"> 1. Masini-Math (2/9) 2. Johnson-ED & HDFS (2/9) 3. Cummings-Physical Sciences (2/23) <p>Update the public-facing Truman Assessment Webpage (Ediger) - 2/23/2023</p> <p>Design the Inquiry and Analysis Assessment (ongoing)</p>
<p>March 2023</p>	<p>Department/Unit-Level Liaison Updates (during meetings)</p> <ol style="list-style-type: none"> 1. King – ETJC (3/9) 2. Ediger – Library (3/9) 3. Dismuke- Business & CIS (3/23) 4. Sdrials –Bio (3/23) <p>Analyze the Effective Communication Data – Andrew (March 15)</p> <p>Begin Writing the Report of Findings – Brandon (Once the data has been analyzed)</p> <p>Complete the Inquiry and Analysis Assessment (March 30)</p> <ol style="list-style-type: none"> 1. Identify faculty who are interested in helping develop it 2. Hold a few team meetings to refine it 3. Identify faculty who can pilot it <p>Organize and plan for the Assessment Newsletter (Katie – Send reminders)</p> <ol style="list-style-type: none"> 1. Each department/unit-level liaison will write something for the newsletter

April 2023	Department/Unit-Level Liaison Updates (during meetings) 1. Keitel – Humanities (4/13) Pilot the Inquiry and Analysis Assessment Complete the Effective Communication Final Report Distribute the Effective Communication Final Report Review and updated Committee Charge and By-laws Review and Update the Assessment Calendar Write the end-of-the-year report Complete the Newsletter (April 25)
May	Distribute Newsletter (Week 15) Submit the End-of-the-Year Report (End-of-the-Semester)

- 4) General Education Updates/Report: Brandon and Jen
- a. Review Norming Session/Assessment of Artifacts, at the next meeting we will go into what we have been finding.
 - b. Discuss remaining assessments – written and oral

5) Unit/Department-Level Assessment –

Math Presentation – Maeve Masini, link to Maeve’s slide

What is the best way to intervene and help these students succeed? The Math department decided to focus on Math 125 because there are multiple sections. The department decided to focus on functions. They are going to try out different ways of addressing these skills- by sending students to the Math Center, taking class time, or having students complete an online module. Collect quantitative and qualitative information about this experience.

Some challenges- figuring out who will execute this based on class changes from planning semester to the implementation semester. They will be collecting this information this semester and analyzing it next semester.

Q and A:

Jen: How was function selected?

Maeve: Based on instructor feedback and anecdotal evidence. There were other things in mind, but looking at this one skill might help us figure out how to address other prerequisites. Looking at the Math Center could be a good opportunity for co-curricular assessment.

Ana- is the placement test not accurately placing students?

Maeve- we don’t really have control over how the placement works. For dev ed, if you have a GPA of 3 or higher, they can bump you up into the next level based on your placement test.

Ana- we have asked for a dataset of how the students in English 101 and 97/101 were placed in the class and how well they did in the class. AJ- students will the boost are passing at a slightly higher rate than students

Scott: can we actually require that students go to the Math Center?

Maeve: They can go on Zoom if scheduling is a problem. Maeve assigned students to go in one class this semester.

Jen: how will you assess who needs help with functions?

Maeve: We are figuring that out currently. Not sure if all students will be completing this or only the ones who need help with functions. Not sure if we will have different modalities available in one class or if everyone in one class will do the same thing.

Ed & HDFS Presentation – Madi Johnson

There are a variety of programs in the department. We are accredited through NACEY and already have key assessments that we need to complete.

ESL and Bilingual program. Education 225 Endorsement program: Focus on the practicum course because there isn't a key assessment- this would then mirror the Child Development program. Final project for Education 225 is a lesson plan. Students have been asked to find or create a lesson plan, students have been finding lesson plans in their classrooms or online but can't back up the choices with information or research.

Assignment will change to adapt a lesson plan based on a scenario. Rubric to be created as well. The departments plans on starting in the fall to create the new assignment and rubric.

The Child Development curriculum is backwards designed based on skills that students need at the end of the program. Many other programs have not been designed this way. We want to give students early in the program chances to practice before they are assessed on these skills during the practicum.

Update provided by Madi on 2/14 for addition in the minutes: During the meeting I was asked why we wouldn't be putting the lesson plan and rubric together until the Fall. I wanted to add to notes that is because a new instructor is teaching the course this semester. Our Department Chair wanted this instructor to track and identify any issues/concerns they were having as well. They will then combine both Fall and Spring feedback into this plan.

5) AOB

Meeting adjourned at 2:56.