

Assessment Committee

Harry S Truman College

Chair – Jen Asimow
Vice-Chair – Maeve Massini
Secretary/Archivist - Katie Ediger

Minutes for October 13, 2022
2-3PM

Present: Anan Alkarmi, Katie Ediger, Andrew Kerr, Maeve Masini, Ana King, Harry Sdralis, Madi Johnson, Cheryl Gist-Williams, Joshua Garcia-Jones, Kimberly Dismuke, Jen Asimow, Scott Cummings, Brandon Bumstead
Apologies: Alison Zures

- 1) The meeting was called to order at 2:04PM
- 2) Review of and Approval of Minutes from September 22, 2022. Minutes approved.
- 3) Chair's Updates: Jen Asimow
 - a. Updates from Meeting with VP Gordon-Allen- let Jen know if your special assignment has not gone through within the next week. Let Jen know by next week if you have any questions or things that you would like to bring to the VP. Ana proposes that more time is spent during FDW (Faculty Development Week) to talk about department level assessment. Jen also wants to have time spent looking at the Gen Ed assessment as well as writing appropriate to the discipline- Jen will bring this to the VP.
 - b. Newsletter (Ideally, the newsletter will be sent out about the 14th week of the semester (Dec 2nd) therefore submissions should be in by the 11th week of the semester (November 11th). Last semester we did not produce any assessment newsletters (the last one came out in November of 2021). Katie will use the template from Canva to create the newsletters. For liaisons who were involved in the 4-semester study in the past, writing a short piece about that study is an option. It is also possible to write about what the departments or units are planning to do.
- 4) Tour the Teams Site – Katie Ediger
Katie showed the committee the layout of the Teams Site and explained the Tasks function. It is still a work in progress.
- 5) Department/Unit Level Assessment Updates/Report: Maeve Massini
 - a. Quick updates from departments (Have you met with your colleagues? Have you begun conversations about assessment? Is there anything the committee can do to support you?)
 - **Math:** The faculty are focusing on keeping the end in mind and spending more time upfront, on what they want to accomplish. This is an agenda item for their next department meeting.
 - **ETCJ:** The department completed their study and are now focusing on how to close the loop. This will require time to work on the curriculum.

- **Social Science:** The department is discussing modalities and looking at student success. How do we measure success across modalities? A quick discussion ensued that described that enrollment and modalities is *program evaluation* rather than assessment and is outside the scope of the assessment committee.
- **Education/Child Development:** There is a department meeting next week, where Madi will propose ideas. Jen wrote an assessment report for NAEYC (National Association for the Education of Young Children), the national accrediting body for Child Development. It is posted on the Teams site under unit assessment.
- **Biology:** Maeve and Harry will talk prior to the department meeting.
- **Cosmetology:** just had department meeting and but will bring assessment to the department and get feedback at their next meeting. They also have outside accreditation, so it was suggested that the assessments associated with that process be considered as a part of this work.
- **Business/CIS:** No update at this time. Assessment will be on the agenda at the next department meeting.
- **Humanities:** They are collecting data and looking at how culture/cultural responsiveness exists within their courses. Rich requested that the Chair, Vice-Chair or Secretary come to their next department meeting.
- **Physical Science:** Assessment is on the agenda for the next department meeting.
- **Library:** Katie is planning to involve the adjunct librarians this year. There is also a possible collaboration with education/child development.

6) General Education Updates/Report: Brandon Bumstead

- a. Numbers of volunteers (faculty) to date: 17
- b. Numbers of students (oral and written): 400 written samples. Not as many oral presentations have been volunteered.
- c. Present language for faculty volunteers and informed consent for students-language will be updated and shared at next meeting?

7) Sub-Committee Updates: Jen Asimow

- a. LASSI (Learning and Studies Strategies Inventory) – TRIO used to use this survey. LASSI allows institutions to ask additional questions (up to 4). There are also ways to set it up so that the results go to administrators or faculty. It does not automatically go to the student and can be adjusted via settings. Allison will be asking those who were in TRIO at the time what their experience was.

8) A.O.B.

Adjourned at 2:57 pm

Respectfully submitted by Katie Ediger