

Fall 19 Meeting 01 – Day, 09/12/19 | 1PM-2:30PM | Y-150

Members in Attendance:

Cindy Carlson	Alishia Atkins	Darby Johnsen
Zalika Landrum		

Others in Attendance:

- This meeting became a working meeting for assembling the various components of the Assessment Committee’s plans into a single Strategic Assessment Plan document.
- The order of documents was finalized as:
 - Introduction
 - Organizational Structure
 - Meeting Structure and Frequency
 - Assessment Committee Bylaws
 - Academic Assessment Plan FY20-23
 - Master Syllabus Plan
 - Co-curricular Assessment Plan FY20-24

• **Action Items/Next Steps**

ACTION ITEM	WHO’S RESPONSIBLE?	DUE DATE
Submit completed Strategic Assessment Plan to HLC One Voice Team	Cindy Carlson	9/13/19

- **NEXT MEETING = Thursday, 09/26/19, 1-2:00 PM Y-150**