International Student
Admissions Application

CITY COLLEGES
OF CHICAGO

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Prospective International Students,

Thank you for choosing the City Colleges of Chicago where we value diversity and seek multiple opportunities to prepare our students for the global environment in which we live. While striving to promote awareness, and understanding of international cultures, we also recognize that our International Students enrich the educational experience of our academic community.

We are excited that you are planning to further your education with us, and are looking forward to serving you. It is our mission to foster your academic and personal development and enable you to achieve your goals and objectives. Many of our International Students appreciate our beautiful campuses where small classes allow them to receive personal attention from our faculty who take a personal interest in each student's successful learning experience.

The City Colleges of Chicago is one of the largest and most comprehensive community colleges in the United States offering a wide range of academic and professional courses necessary for certification, an Associate Degree, and general education requirements needed to transfer to a four-year institution. The City Colleges of Chicago is comprised of seven campuses located throughout the city and offers a diverse number of campus options set against the backdrop of the culturally rich city.

Please take a few minutes to explore our website and familiarize yourself with the many programs and services that we offer. If you are interested in attending the City Colleges of Chicago, please complete the application and mail back to us with all necessary supporting documents.

Thank you once again for your interest in the City Colleges of Chicago. We look forward to seeing you soon.

Sincerely,

Juan Salgado

Chancellor
City Colleges of Chicago

Application Deadlines

Semester	Date
Spring	November 1
Summer	April 1
Fall	June 1

International Student Advisors

School	Contact Person	Phone Number	Email
Kennedy-King College	Ofelia Valdez	773-602-5272	ovaldez11@ccc.edu
Kennedy-King College	LaVondra Lacey	773-602-5273	llacey3@ccc.edu
Kennedy-King College	Will Barefield	773-602-5301	wbarefield@ccc.edu
Harry S Truman College	Jose Carrejo	773-907-6809	trcinternationalstudents@ccc.edu
Harry S Truman College	Sean Heraty	773-907-4738	trcinternationalstudents@ccc.edu
Harry S Truman College	Andrea Easley	773-907-4749	trcinternationalstudents@ccc.edu
Harry S Truman College	Jodi-Ann Browning-Bent	773-907-4367	trcinternationalstudents@ccc.edu
Olive-Harvey College	Nailah Watson	773-291-6334	nwatson30@ccc.edu
Olive-Harvey College	Felicia Spaulding	773-291-6136	fspaulding@ccc.edu
Olive-Harvey College	Deja-Noel Wimms	773-291-6367	dwimms@ccc.edu
Harold Washington College	Kim Bowens	312-553-5666	kbowens3@ccc.edu
Harold Washington College	Tiffany Stallworth	312-553-5905	tstallworth@ccc.edu
Richard J Daley College	Carlos Lugo	773-838-7572	elugo@ccc.edu
Richard J Daley College	Jacqueline Lloyd	773-838-7974	jlloyd11@ccc.edu
Wilbur Wright College	Melissa Champs	773-481-8323	mchamps@ccc.edu
Wilbur Wright College	Tremel Moody	773-481-8396	tmoody10@ccc.edu
Malcolm X College	Brian Hall	312-850-7899	MXC-Intl-Admission@ccc.edu
Malcolm X College	Kisha Ingram	312-850-7291	MXC-Intl-Admission@ccc.edu
Malcolm X College	LaShonda Holloway	312-850-7320	MXC-Intl-Admission@ccc.edu

Please Mail Completed Application to the campus which you are applying for:

Campus	Address		
Malcolm X College	Office of the Registrar	1900 W. Jackson	Chicago, IL 60612
Harry S Truman College	Admissions and Advising	1145 West Wilson Ave.	Chicago IL 60640
Harold Washington College	International Student Office	30 East Lake St.	Chicago IL 60601
Kennedy-King College	Office of the Registrar	6301 South Halsted St.	Chicago, IL 60621
Olive-Harvey College	Office of the Registrar	10001 South Woodlawn Ave	Chicago IL 60628
Richard J Daley College	Office of the Registrar	7500 South Pulaski Rd	Chicago, IL 60652
Wilbur Wright College	Admissions and Advising	4300 North Narragansett Ave., Suite A120	Chicago, IL 60634

CITY COLLEGES
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Estimate of Expenses
Average Length of Study for an Associate Degree Program Equals to 36 Months

Current tuition is $6,216.00 per semester ($518 per credit hour) for full-time enrollment (12 semester hours or more). International Students with student visas are required to register for a minimum of 12 semester hours per term. This covers only tuition. In order to be issued the form I-20, documentation showing the student's ability to pay tuition, estimated living expenses, and insurance costs must be provided. Tuition is payable in full at the time of the actual registration. Please note: the French Pastry School and the Washburne Culinary Institute tuition may vary (consult program advisor).

All International Students under F1 status (student visa) attending the City Colleges of Chicago must have health insurance before they can register for classes (no exceptions). Students must provide proof of health insurance coverage. Information regarding specific insurance requirements may be found on the International Student Health Insurance webpage: (https://www.ccc.edu/services/International-Student-Health-Insurance)

Estimated Budget for 12 Months (USD)	
Tuition & Fees	$12,432.00
Living Expenses	$10,000.00
Miscellaneous	$2,000.00
Total	$24,432.00
(Two Semesters = 24 or more Credit Hours)	

- **Student's sponsor must demonstrate the availability of a minimum of $24,432.00 USD, in a financial institution, for all tuition and living expenses of the prospective student for the first academic year.**
- **Self-sponsored prospective students must demonstrate a minimum of $34,432.00 USD in a financial institution that is available for all tuition and living expenses for the first academic year.**

Important Notes:

1. Students are eligible to receive a CTA U-Pass good for public transportation.

2. On-campus employment is offered on a limited basis. F-1 visa students are not eligible to apply for off-campus employment until they have been a student for at least one year; request is due to extreme conditions which arise after the student has enrolled. Approval must be granted by U.S. Citizenship and Immigration Services. Dependents (including spouses) of F-1 students are not permitted to work. However, in the event of a job offer, an F-2 dependent should work with any prospective employer to change from F-2 to an immigration status that permits employment.

3. An additional $6,000 USD in available funds per dependent are required for dependents accompanying the F-1 visa student.

Admissions Requirements for Applicants
Applying to the City Colleges of Chicago from their Home Country

1. Complete the City Colleges of Chicago (CCC) online admissions application at: https://apply.ccc.edu (to be completed by applicant only).

2. Complete the City Colleges of Chicago International Student Application (to be submitted to the International Student Advisor at your chosen campus)

3. Submit official copies of academic transcripts from secondary and post-secondary education.

4. Have all foreign transcripts evaluated and submit the final evaluation to City Colleges of Chicago. Educational credentials — such as college credits, diplomas, or certificates — earned at the secondary or post-secondary levels outside of the United States must be evaluated by an approved transcript evaluation service. Members of the National Association of Credential Evaluation Services (NACES) provide credential evaluation services for individuals who have completed education outside the United States. *It is up to the student to research pricing and select an NACES approved credential evaluation service*

5. Applicants from countries where English is not the official language must take the TOEFL (English as a Foreign Language) test. A minimum score of 500 on paper based or 173 computer based or 61 Internet Based TOEFL with a minimum of 15 points in each category (Reading, Listening, Speaking and Writing) results is required for admittance. Students may also take the IELTS (International English Language Testing System) test. A minimum overall score of 5.5 is required for admittance.

City Colleges of Chicago TOEFL Codes	
Richard J Daley College – 1649	Malcolm X College – 1144
Harold Washington College – 1089	Olive-Harvey College – 158
Kennedy-King College – 1910	Harry S Truman College – 1111
Wilbur Wright College - 1958	

6. An I-134 affidavit of support form (for U.S. Citizens and Permanent Residents sponsors only) CLICK HERE or Sponsor's Tuition Responsibility Statement included in this application packet (for NON-U.S. sponsors only).

7. Submit Sponsor's Employment Verification Form. Sponsor must show a minimum of $40,000 annually.

8. Applicant must provide a certified bank letter of verification demonstrating the sponsor holds a minimum of $24,432.00USD in his/her account. Self-sponsored prospective students must demonstrate he or she holds a minimum of $34,432.00.00USD in his/her account. Certified Bank letter must be written in the English language.

9. Copy of passport.

10. Effective June 24, 2019, the U.S. Department of Homeland Security is requiring F, M, or J non-immigrants to pay a $350 fee in support of the SEVIS reporting system. This fee is required prior to the issuance of the F1 visa but after the SEVIS Form I-20 is issued. Please review SEVIS I-901 fee for details.

Admissions Requirements for Applicants
Requiring Change of Visa Status Prior to Attendance

1. Complete the City Colleges of Chicago (CCC) online admissions application at: https://apply.ccc.edu (to be completed by applicant only)

2. Complete the City Colleges of Chicago International Student Application (to be submitted to the International Student Advisor at your chosen campus)

3. Submit a copy of passport and I-94 card issued upon entry into the United States of America which verifies current legal status.

4. Submit official copies of academic transcripts from secondary and post-secondary education.

5. Have all foreign transcripts evaluated and submit the final evaluation to City Colleges of Chicago. Educational credentials — such as college credits, diplomas, or certificates — earned at the secondary or post-secondary levels outside of the United States must be evaluated by an approved transcript evaluation service. Members of the National Association of Credential Evaluation Services (NACES) provide credential evaluation services for individuals who have completed education outside the United States. *It is up to the student to research pricing and select an NACES approved credential evaluation service*

6. All applicants must take the official City Colleges of Chicago English placement test and demonstrate an intermediate level of English proficiency.

7. An I-134 affidavit of support form (for U.S. Citizens and Permanent Residents sponsors only) CLICK HERE or Sponsor's Tuition Responsibility Statement included in this application packet (for NON-U.S. sponsors only).

8. Applicant must provide a certified bank letter or Financial Institution Account Verification demonstrating the sponsor holds a minimum of $24,432.00USD in his/her account. Self-sponsored, prospective students must demonstrate he/she holds a minimum of $34,432.00USD in his/her account. Bank letter must be in English.

9. Sponsored applicant must complete the Sponsor's Employment Verification Form which reflects sponsor earns a minimum of $40,000.00USD annually.

10. After I-20 form has been issued, applicant must send the I-20 form, the I-539 (Application to Extend/ Change Nonimmigrant Status), the required fee listed in the I-539 instructions (money order or certified check payable USD to: U.S. Department of Homeland Security) and other necessary supporting documents to the Bureau of Citizenship and Immigration Services.

11. Effective June 24, 2019, the U.S. Department of Homeland Security is requiring F, M, or J non-immigrants to pay a $350 fee in support of the SEVIS reporting system. This fee is required prior to the issuance of the F1 visa but after the SEVIS Form I-20 is issued.
    Please review https://www.ice.gov/sevis/i901 for details.

    Note: Please allow 6 to 12 months for U.S. Citizenship and Immigration Services to process a change of status application

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Admission Requirements for Applicants
Transferring from another Institution

1. Complete the City Colleges of Chicago (CCC) online admissions application at: https://apply.ccc.edu (to be completed by applicant only)

2. Complete the City Colleges of Chicago International Student Application (to be submitted to the International Student Advisor at your chosen campus)

3. An applicant must be in good standing at his or her institution (if the applicant needs to go through the reinstatement process, he/she should contact the representative from the respective campus).

4. Applicant must enroll in the next term after leaving previous institution.

5. Submit I-20 release letter from previous institution or transfer verification document for admissions at the City Colleges of Chicago.

6. Submit an I-134 affidavit of support form (for U.S. Citizens and Permanent Residents sponsors only) CLICK HERE or Sponsor's Tuition Responsibility Statement included in this application packet (for NON-U.S. sponsors only)

7. All applicants must take the official City Colleges of Chicago English placement test and demonstrate an intermediate level of English proficiency. Students may also be waived from taking the placing test by providing proof of successfully completing English 101.

8. Submit official copies of academic transcripts from secondary, college, and university institutions.

9. Have all foreign transcripts evaluated and submit the final evaluation to City Colleges of Chicago. Educational credentials — such as college credits, diplomas, or certificates — earned at the secondary or post-secondary levels outside of the United States must be evaluated by an approved transcript evaluation service. Members of the National Association of Credential Evaluation Services (NACES) provide credential evaluation services for individuals who have completed education outside the United States. *It is up to the student to research pricing and select an NACES approved credential evaluation service*

10. Submit Sponsor's Employment Verification Form. Sponsor must show a minimum of $40,000 annually.

11 Copy of passport, I-20 Visa, and I-94 form.

12. Applicant must provide a certified bank letter of verification demonstrating the sponsor holds a minimum of $24,432.00USD in his/her account. Self-sponsored prospective students must demonstrate he or she holds a minimum of $34,432.00USD in his/her account. Certified Bank letter must be written in the English language.

13. Copy of current SEVIS I-20 Form.

CITY COLLEGES
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International Student Application
Type or print in black or blue ink only. Please print legibly.

I am a Student:

☐ Applying outside the U.S.A.　　　☐ Transferring from another U.S.A. Institution

☐ Requesting change to F-1 visa status

To which College are you applying?

☐ Harry S Truman College　☐ Harold Washington College　☐ Kennedy-King College

☐ Olive-Harvey College　☐ Richard J Daley College　☐ Malcolm X College　☐ Wilbur Wright College

For which Program/Semester are you applying?

_____　☐ Spring　☐ Summer　Year _____
Please use the program finder tool by using the link below.　☐ Fall
https://catalog.ccc.edu/programs/

Current Visa Type:

None　　Other _____　I-94 card (Admission) expiration date: _____

Student Data
All fields required

Last Name (Family Name) _____　First Name (Given Name) _____　Middle Name _____

☐☐☐☐☐☐☐☐
Social Security Number (if applicable)

Date of Birth _____ _____ _____
Month　Day　Year

☐ M　☐ F
Gender

Home Country Street Address _____　Apt/FL/ Suite _____　City/Town _____

State/Province _____　Postal/Zip Code _____　Home Country _____

Home Country Telephone Number _____　Home Country E-mail Address _____

Country of Birth _____　Country of Citizenship _____　Native Official Language _____

U.S.A. Mailing Street Address _____　Apt/FL/Suite _____

City _____　State _____　Postal/Zip Code _____

U.S.A. Telephone Number _____　Mobile/Cell Home _____　U.S.A. E-mail Address _____

CITY COLLEGES
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Academic Data

Academic Objective

☐ To obtain an Associate Degree   ☐ To transfer to a four-year institution

☐ Washburne Culinary Institute (Kennedy-King College Only)

Date of TOEFL Test Taken

_____   _____   _____   _____
    Month   Day   Year   TOEFL Score Results

☐ Computer Based   ☐ Internet Based   ☐ Paper Based

Secondary/High School Information

_____   Graduation Date: _____
School Name   Month / Day/ Year

_____ _____   _____
City   State/Providence   Country

Other Colleges and Universities Attended

_____   Graduation Date: _____
School Name   Month / Day/ Year

_____
Please indicate what degree or certificate was received or how many year(s) studied

_____   Graduation Date: _____
School Name   Month / Day/ Year

_____
Please indicate what degree or certificate was received or how many year(s) studied

_____   Graduation Date: _____
School Name   Month / Day/ Year

_____
Please indicate what degree or certificate was received or how many year(s) studied

_____   Graduation Date: _____
School Name   Month / Day/ Year

_____
Please indicate what degree or certificate was received or how many year(s) studied

CITY COLLEGES
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Please Indicate Any Dependents in the U.S.A

_____   _____   _____
Last Name (Given Name)   First Name (Given Name)   Middle Name

Date Of Birth: _____   Relationship_____
                    Month / Day/ Year

_____   _____   _____
Last Name (Given Name)   First Name (Given Name)   Middle Name

Date Of Birth: _____   Relationship_____
                    Month / Day/ Year

_____   _____   _____
Last Name (Given Name)   First Name (Given Name)   Middle Name

Date Of Birth: _____   Relationship_____
                    Month / Day/ Year

Sponsor Data

_____   _____   _____
Last Name (Given Name)   First Name (Given Name)   Middle Name

_____
What is your relation to the student?

_____   _____
Address Street   Apt/FL/Suite

_____   _____   _____
City/Town   State/Providence (Home Country)   Postal/Zip Code

_____   _____   _____
Last Name (Given Name)   First Name (Given Name)   Middle Name

_____
What is your relation to the student?

_____   _____
Address Street   Apt/FL/Suite

_____   _____   _____
City/Town   State/Providence (Home Country)   Postal/Zip Code

SPONSOR'S TUITION RESPONSIBILITY STATEMENT

_____   _____   _____

Student's Last Name (Family Name)   Student's First Name (Given Name)   Middle Initial

_____   _____   _____

Sponsor's Last Name (Family Name)   Sponsor's First Name (Given Name)   Middle Initial

_____   _____

Sponsor's Address Street   Apt/FL/Suite

_____   _____   _____   _____

City/Town   State/Province   Zip/Postal Code   Home Country

Current tuition is $6,216.00 per semester ($518 per credit hour) for 12 or more credit hours (subject to change without notice). This cost covers only tuition. International Students with student visas are required to register for a minimum of 12 semester hours per term. In order to be issued the form I-20, documentation showing the student's ability to pay tuition, estimated living expenses, and insurance costs must be provided. Tuition is payable in full at the time of the actual registration. Please note: Washburne Culinary Institute tuition may vary (consult program advisor).

All International Students under F1 status (student visa) attending the City Colleges of Chicago must have health insurance before they can register for classes (no exceptions). Students must provide proof of health insurance coverage.

By my signature, I guarantee to pay the current educational and living expenses for the student while he/she is enrolled at the City Colleges of Chicago.

_____

Sponsor's Print Name

_____   _____

Sponsor's Signature   Date

CITY COLLEGES
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FINANCIAL INSTITUTION ACCOUNT VERIFICATION

_____
Name of Financial Institution

_____
Address of Financial Institution

_____   _____
Country in which Financial Institution is located   Phone

Is this institution affiliated with any United States bank or Financial Institution?

☐ Yes ☐ No

If yes, what is the name and location?

_____   _____
Name of Institution   Location

_____
If no, explain how the funds will be transferred to a U.S. Financial Institution account?

To Whom It May Concern (please complete the following):

This is to certify that account holder: _____

Maintains the following accounts with
Financial Institution: _____

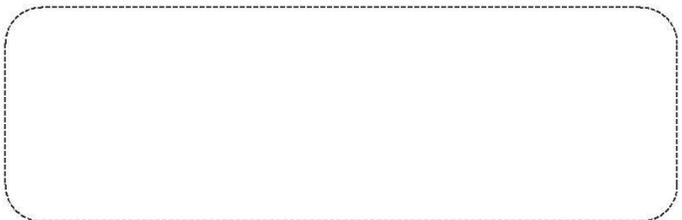| Account Type	Account Number	Date Opened MM/DD/YYYY	Today's Balance	US Dollar Equivalent

_____   _____
Name of Financial Institution Official   Title

_____   _____
Signature of Financial Institution Official   Date

Place Notarization Certification or bank seal in the area provided below.

CITY COLLEGES
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SPONSOR'S EMPLOYMENT VERIFICATION FORM

_____

Name of Employer

_____   _____

Street Address (Employer)   Apt/FL/Suite

_____ _____ _____

City/Town   State/Province   Postal/Zip Code

_____

Employer Telephone Number

To Whom It May Concern: (Please complete the following)

_____

Name of Employee (First, Last)

Is currently employed at _____

As a: ☐ Full-Time Employee ☐ Part-Time Employee ☐ Other_____

His/Her Position/Title is _____

With an annual salary of _____

which is equivalent to_____   in U.S. Dollars ($).

_____ _____

Name of Company Official   Title

_____ _____

Signature of Company Official   Date

Place office or company seal (stamp) in the area provided below.

- Sponsor must earn a minimum of $40,000.00 annually.

Update 2015

CITY COLLEGES
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International Student
Responsibilities to Maintain F-1 Status

Student must:

- Be enrolled and maintain a minimum of 12 credit hours during a semester
- Be enrolled a minimum of 6 credit hours during the summer semester if its your first semester
- Be enrolled in only **one** Department of Online Learning (https://www.ccc.edu/departments/online-learning) course per semester -
Complete a degree in a maximum of six semesters (excluding summer)
- Inform International Advisor of any address changes, plans to transfer or change of major
- Notify International Advisor when considering withdrawing from classes, which may place the student below the required 12 credit hours
- Provide a current copy of health insurance policy to International Advisor
- Pay out-of-country tuition and fees at registration
- Obtain authorization for travel from International Advisor before leaving the United States

Student is:

- Not eligible to enroll in free courses. Continuing Education courses may only be taken if student has enrolled in a full course of study
- Not eligible to enroll in job training course such as a taxi, limousine or food service
- Solely responsible for the I-20 and passport updates
- Eligible for on campus employment on a limited basis.
- Not eligible to apply for off campus employment until they have been a student for at least one year; request is due to extreme conditions which arise after the student has enrolled. Approval must be granted by U.S. Citizenship and Immigration Services.
- Dependents (including spouses) of F-1 students are not permitted to work. However, in the event of a job offer, a F-2 dependent should work with any prospective employer to change from F-2 to a immigration status that permits employment.
- A new student who does not report or continuing student who does not register at their home campus at the beginning of the semester will be Out-of-Status, and therefore, would lose F-1 status.
- The City Colleges of Chicago does not offer scholarships or any other form of financial assistance, nor can the college arrange housing for international students.
- Currently enrolled students who have an application pending through USCIS for approval and is denied, hereby agree that tuition and fees will not be refunded based on the City Colleges of Chicago refund and procedure policies.

This certifies that I have read and agree with the above requirements to maintain F-1 status. I also understand the U.S. Bureau of Citizenship and Immigration Services (USCIS) may inquire about my academic status at the City Colleges of Chicago and that the school may release to USCIS any information requested.

_____
PrintName

_____ _____
Signature   Date

CITY COLLEGES
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TRANSFER VERIFICATION FORM

APPLICANT: Please complete the top portion of this form and have the bottom portion completed by the International Student Advisor at the school you currently attend, or the school you most recently attended. Fax to the prospective CCC Campus. Your transfer will not be finalized until this form is received and you meet with the International Advisor at the City Colleges of Chicago campus.

_____   _____ _____
Last Name (Family Name)   First Name (Given Name)   M.I.

I grant permission for the information requested below to be forwarded to City Colleges of Chicago

D.O.B. _____ _____ _____ _____ _____
       Month   Day   Year   Signature   Date

International Student Coordinator

The F-1 student has inquired or has been admitted to the City Colleges of Chicago. Please complete the bottom portion and fax to the prospective City College of Chicago Campus.

Has the student, whose name is listed above been entered in SEVIS? ☐ Yes ☐ No

Is/was the student pursuing a full course of study when last enrolled? ☐ Yes ☐ No

Degree and major pursued at your institution
_____

Has the student met all financial obligations at your institution? ☐ Yes ☐ No

_____   _____
Date of Attendance   SEVIS release date

Do you consider this student to be in status? ☐ Yes ☐ No

From_____ To _____
     (mm/dd/yyyy)   (mm/dd/yyyy)

Did your institution issue the first I-20? ☐ Yes ☐ No

_____
If no, please provide the name of issuing institution

The following CCC schools can be found in the SEVIS system under	Fax
CITY COLLEGES OF CHICAGO- HAROLD WASHINGTON COLLEGE	(312) 553-3075
CITY COLLEGES OF CHICAGO- HARRY S TRUMAN COLLEGE	(773) 506-3855
CITY COLLEGES OF CHICAGO- KENNEDY-KING COLLEGE	(773) 602-5055
CITY COLLEGES OF CHICAGO- MALCOLM X COLLEGE	(312)-850-7092
CITY COLLEGES OF CHICAGO- OLIVE-HARVEY COLLEGE	(773) 291-6185
CITY COLLEGES OF CHICAGO- RICHARD J DALEY COLLEGE	(773) 838-7605
CITY COLLEGES OF CHICAGO- WILBUR WRIGHT COLLEGE	(773) 481-8083

_____
Comments

_____
Institution Name/Address

_____   _____
Print Name/Title   Phone Number

_____   _____
Signature   Date